



Construction Administration & Daily On-Site Inspection

Federal, State, and Locally funded Construction Projects require a high level of administration and quality control to meet the project's demands. The Counties and Municipalities, through ODOT's LPA Program, as well as private Owners, Developers, and Contractors have selected CTL Engineering for Construction Administration, knowing that we have the experienced staff to be accurate, dependable, and perform these services in a timely manner. Our experienced engineers, inspectors, and technicians are your partners in construction. We help in completing these projects successfully and meeting the specific project requirements.

CTL Engineering provides the following Construction Administration Services:

- ◆ Conduct Pre-Construction Conference
- ◆ Project Team Coordination
- ◆ Field Reports & Construction Documents' Administration
- ◆ Field Engineering and Inspections
- ◆ Material Certification and Shop Drawing Reviews
- ◆ Progress Meetings and Schedule Tracking
- ◆ Payments and Reimbursements
- ◆ Change Order Reviews
- ◆ Prevailing Wage Compliance
- ◆ EEO/DBE Contract Requirements
- ◆ Project Closeout Activities

CTL Engineering not only provides Construction Administration services, but as a complete package, we also provide in-house testing services, such as concrete, asphalt, and sub-grade compaction, as well as daily On-Site Inspection services.



CTL Engineering has qualified construction inspectors with the capabilities to observe and inspect your construction project, and to complete the necessary daily documentation required by the Federal, State, and Local funding agencies participating in the project.



CTL Engineering's On-Site Inspector provides and/or participates in the following Daily On-Site Inspection Services:

- ◆ Pre-Construction Conference
- ◆ Prepare Field Inspection & Quantities Reports
- ◆ Prepare Construction Documentation & provide to Construction Administrator
- ◆ Field Engineering in conjunction with Construction Administrator
- ◆ Observe & verify materials being used for the project
- ◆ Observe, identify and notify Construction Administrator of deficiencies
- ◆ Provide Construction Administrator with monthly quantities for payment preparation
- ◆ Material Testing, i.e., compaction, concrete, asphalt, etc.